

Estes Valley Community Garden Board Meeting Minutes
January 13, 2021

The meeting was called to order by the President, Shane Bristow, at 4:05 pm by Zoom.

Those in attendance were Shane Bristow, Claire Hanson, Howard Lauren, Jan Pauley, Mary Sampson, Pam Seaver, Floyd Wright. Absent: Doyle Baker.

Announcements: Claire will send the link to the January 19 AARP-Colorado webinar, "Houseplants – Get Your Green On" by Alison O'Connor, CSU Extension.

Secretary's Report:

- Minutes of the December 9 monthly meeting as emailed were approved unanimously. (Motion - Mary, 2nd – Howard)
- Minutes of the November 18 Strategic Planning meeting as corrected were approved unanimously. (Motion - Pam, 2nd – Jan)

Treasurer's Report:

- The December Treasurer's report as emailed was approved unanimously. (Motion - Howard, 2nd – Pam)
- 2021 Budget review:
 - Revenue, Construction, Garden Operations and Events items were discussed.
 - Mary will send a revised 2021 Budget for approval by email.
 - Relevant committee items are noted under the individual Committee reports.

Committees:

Construction Committee – Howard reported:

- The 2 plots that were deconstructed (#53, 54) will be rebuilt in spring so they are usable for 2021. They will use the new design with blocks as a base, and fir instead of cedar. These are in the 2021 draft budget.
- The remaining 4 plots in the south row (#39, 40, 55, 56) will be raised in the fall if there is a demand for more tall plots. Gardeners will be polled sometime in the early spring regarding their needs. These are also in the 2021 draft budget.
- Materials for the new roof for the green waste storage box are in hand except for shingles and a board; the latter items are in the 2021 draft budget.

Events and Publicity Committee – Mary reported:

- Alison O'Connor has accepted Mary's invitation to present one or more educational programs via Zoom. Floyd may also present a program.
- It was decided to use the Zoom Pro account that Shane established for EVCG programs. EVCG will reimburse Shane for the subscription.
- We will plan and budget for a summer Gardener potluck, hoping that the pandemic restrictions will be lifted by that time.
- Claire will ask Jamie to update the website asap, including a note on the home page that plots are available with link to "Get A Plot" page. There are other pending updates.
- Article on houseplant pests, by a Master Gardener, is in hand for January 29 *EP News* publication.

Garden Administration Committee – Pam reported:

- Plot status:
 - The wait list applicants have been assigned plots, including 3 of the available tall plots.
 - One more tall plot, #28, is still open.
 - To date, 59 of the 2020 gardeners have said they will return, 15 will not return, and 6 still have not responded.

- It was decided that it would be beneficial to advertise for new gardeners, via the website and both newspapers. Claire will draft an article for review.
- The 2020 Gardener Survey will be emailed by Pam as soon as convenient.

Garden Operations Committee - Floyd reported:

- Seeds are again in short supply this year, due to the continued interest in home gardening.
- Drip irrigation may not need further supplies/materials this year, but has been included in the budget estimate just in case.
- Compost suppliers will be researched to find the most economical source.
- Pest (rodent) control will begin in March or April this year, hoping this might minimize the amount and duration of the program.

Grants and Gifts Committee – Doyle reported by email:

- He has started to work on the after-action report for the AARP grant, which is due by January 31. He will request any missing information from relevant Board members.
- No thoughts as of now about seeking new grants funds this year.

Old Business:

- Records Retention Policy – Final approval was unanimous. (Motion - Mary, 2nd – Jan)
- December 2021 Garden Administration Committee Garden Policies review – Final approval was unanimous. (Motion - Howard, 2nd – Mary)
- Conflict of interest statements are outstanding from Shane and Mary. Shane will upload to Google Drive folder (under Corporate Book) once all are received.

New Business:

- Shane noted that the February agenda will include a discussion of Board membership, since January marks the half-way point of the Board year. Ideas for potential new members are requested.
- Claire will write a thank-you note to Wendy Corcoran acknowledging her consistent volunteer contributions since 2016, as she is moving from Estes Park.

The meeting was adjourned at 5:04 PM. The next meeting will be February 10, via Zoom.

Respectfully submitted,

Claire Hanson, Secretary