**Date and Time:** Wednesday, April 9, 2025

**Time:** 5:00 to 6:30

**Place:**  Zoom

**Attendees:** Linda Brown, Ren Gobris, Deb Bruce, and Stacey Winsor

**Special Guest:** Jessica Moffett, EPHA Housing Operations Manager

**Announcements:**

1. Jessica Michak, Town of Estes Park Philanthropy Committee has announced that they do an annual fundraiser entitled, “Brats and Barbie” and donate the proceeds to a local charity. This year, they have chosen to give the proceeds to EVCG. The event will be held on Thursday, May 29th from 11:30 to 1:00 at the Grandstands at the Estes Park Events Center located at 1209 Manford Drive. They suggest a “donation” of $5.00 which includes a brat, chips, cookie, and a drink that typically yields a donation of a few hundred dollars.
2. The Town of Estes Park has requested that we schedule our annual Backflow Assembly test. This will be scheduled in late May when the water is turned back on.
3. The United States Liability Insurance Company (USLI) has notified us that they will renew our 2025 EVCG Annual liability insurance.
4. Deb reports that applications for garden plots have been brisk over the past two weeks. To date 32 plots have been assigned with 21 individuals (67%) choosing to round up their contributions.
5. The next Finance Committee Meeting will be held next week (week of April 14)
6. The next Board Meeting will be May 7th at Falcon Ridge from 10:00 to 12:00.
7. A meeting will be held on April 14th at Falcon Ridge with residents who are interested in gardening during the 2025 growing season. The meeting will be hosted by Jessica Moffett, EPHA Housing Operations Manager. The EVCG Board plans to attend.
8. Jessica Moffett announced that new state low-income guidelines were just announced on April 9th. She promised to send EVCG the latest copy.
9. Deb reports that all Board members have completed their “Annual Conflicts of Interest” forms.

**Meeting Minutes:**

**The Following Reports Were Approved:**

Linda made the motion to approve, and Ren and Deb seconded. No descents.

1. March Statement of Cashflows
2. March Statement of Activities

**Upcoming Events:**

1. May 1st YMCA at the Garden
* Need to order materials soon…. EP Lumber, High Plains, Soil Rejuvenation
1. May 3rd Duck Race. Will have a table with our giveaways. Linda and Deb to attend. Ren will try.
2. May 10 Orientation Day. Speaker John Rice from the Colorado Extension department will be there at 10:00. The event is being planned from 10:00 to noon.
3. May 13, 14, 15, and 16 Garden Construction. Will use up last year’s VTS funds. The YMCA Elevate Gap program will be in attendance.
4. May 29, 11:30 to 1:00 - Town of Estes Park Philanthropy Event.

**Priority Items to be completed as soon as possible:**

**These actions should be given priority above all else.**

1. Complete our 2024 Taxes with the filing of our 990N form.
2. Finish setting up a “marketplace module” on the EVCG website to allow purchases and donations to be made by gardeners and other third parties.
3. Update Google Drive and the website with recent financial and meeting reports and minutes.
4. Make final preparations for the Duck Race, Garden Construction, and Orientation Day.

**Potential New Board Members:**

1. To attract new board members an article will be published in the EP News with a separate email going out to all EVCG Gardeners and Sponsors. Draft proposals have been written. These should be issued ASAP in hopes of filling vacancies.
2. Becky Sherwood has a varied accounting background and has shown interest in becoming our next Treasurer. We will approach her to attend the next Finance Committee meeting.
3. Marla Maloney, a past Falcon Ridge resident, is expected to take a position with EPHA and to be placed in a position that would oversee the Falcon Ridge Garden Operations. Marla has expressed an interest in joining the EVCG Boad.
4. Deanna Fagerlston, another Falcon Ridge resident has also shown interest in becoming a Board member.

**Update Revenue and Plot Assignments**

* The receipt of garden plot applications has been brisk.
* So far two people purchased multiple plots (2 each)
* Historically the purchase of multiple plots was not allowed.
* Due to the overwhelming desire for tall plots, the Board will monitor this situation closely to ensure that tall plots are distributed fairly.

**April Board Meeting Action Summary List:**

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| **Responsible Person** | **Action** |
| Linda | Write up the March Board Meeting Minutes |
| Ren | Write up the April (these) Board Meeting Minutes |
| Linda | Create a calendar to track events which will become an integral part of Board meetings going forward. (See upcoming events in these meeting minutes.) -In Progress |
| Ren | File Taxes Form 990N |
| Deb | Issue Electronic Revenue & Garden Assignment Reports and add 2025 Gardeners to the garden email system. |
| Ren | Schedule the next Finance Committee Meeting |
| Linda | Send to Ren - Becky and Deanna contact information (mobile and email.) |
| Linda | Set up a 2025 Volunteer Spreadsheet to track performance |
| Ren | Set up backflow assembly test and meeting with EVPRD and Estes Park Plumbers to investigate the probable water leak |
| Deb | Set up a meeting with Ren and Michaela to finalize the “marketplace module” to allow gardeners to pay dues, and others to give private donations. Need to Link the Bank to PayPal- and to replace Ren with Linda as responsible managers. |
| Linda/Ren/Deb | Go to the April 14th meeting at Falcon Ridge and assist them in starting up the new season.  |
| Linda | Set up an event at the community garden to display VTS Appreciation and Acknowledgement Sign |
| Linda | Set up an event at Falcon Ridge to display the Rotary Appreciation and Acknowledgement Sign |
| Deb | Post missing copies of minutes and financial reports in Drive and on the Website. July, September. and October appear to be missing.  |
| Linda | Write up an email to all gardeners about the Duck Race and how to buy ducks. The race is May 3rd. 8:00 to 1:00. Need to pick a giveaway. “I want that recipe” EP Cookbook to be given away.Oriental Trading Company will be used to purchase 4 dozen ducks as giveaways at the race. |
| Deb | Make final preparations for the Duck Race |
| Deb | Collect and clean up the garden markers at the community garden and put them back up. |
| Deb/Ren | In preparation of orientation day, review applicable rules to decide which to emphasize and to explain what volunteer opportunities exist. |
| Deb | Investigate El Pomar grant for a new gate and wash basin. |
| Ren | Send Jessica Moffett rules and application in Word Format |
| Deb | Check with the Bank of Estes Park to see if all the signatures were done and to check on the status of Deb’s debit card. |
| Deb | Follow up with Stacey about her continuing on as Secretary |
| Ren | Amend the board recruiting memo directed at gardeners and sponsors to correct the positions available and send out. |
| Deb | Have our Board Member Recruiting article published in EP News |
| Ren | Order construction materials from EP Lumber, High Plains, and Soil Rejuvenation to use up last year’s remaining VTS funds and prepare for the May 1 workday with the YMCA Elevate Gap program. |
| Linda | Prepare a memo for all gardeners encouraging them to go to the May 29th “Brats and Barbie” event to raise donations for EVCG. |
| Deb | Follow up with the company that does removal of voles and squirrels that uses CO2 to set up a demonstration. |
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