

Estes Valley Community Garden Board Meeting Minutes
January 13, 2021

The meeting was called to order by the President, Shane Bristow, at 4:05 pm by Zoom.

Those in attendance were Shane Bristow, Claire Hanson, Howard Lauren, Jan Pauley, Mary Sampson, Pam Seaver, Floyd Wright. Absent: Doyle Baker.

Announcements: Claire will send the link to the January 19 AARP-Colorado webinar, "Houseplants – Get Your Green On" by Alison O'Connor, CSU Extension.

Secretary's Report:

- Minutes of the December 9 monthly meeting as emailed were approved unanimously. (Motion - Mary, 2nd – Howard)
- Minutes of the November 18 Strategic Planning meeting as corrected were approved unanimously. (Motion - Pam, 2nd – Jan)

Treasurer's Report:

- The December Treasurer's report as emailed was approved unanimously. (Motion - Howard, 2nd – Pam)
- 2021 Budget review:
 - Revenue, Construction, Garden Operations and Events items were discussed.
 - Mary will send a revised 2021 Budget for approval by email.
 - Relevant committee items are noted under the individual Committee reports.

Committees:

Construction Committee – Howard reported:

- The 2 plots that were deconstructed (#53, 54) will be rebuilt in spring so they are usable for 2021. They will use the new design with blocks as a base, and fir instead of cedar. These are in the 2021 draft budget.
- The remaining 4 plots in the south row (#39, 40, 55, 56) will be raised in the fall if there is a demand for more tall plots. Gardeners will be polled sometime in the early spring regarding their needs. These are also in the 2021 draft budget.
- Materials for the new roof for the green waste storage box are in hand except for shingles and a board; the latter items are in the 2021 draft budget.

Events and Publicity Committee – Mary reported:

- Alison O'Connor has accepted Mary's invitation to present one or more educational programs via Zoom. Floyd may also present a program.
- It was decided to use the Zoom Pro account that Shane established for EVCG programs. EVCG will reimburse Shane for the subscription.
- We will plan and budget for a summer Gardener potluck, hoping that the pandemic restrictions will be lifted by that time.
- Claire will ask Jamie to update the website asap, including a note on the home page that plots are available with link to "Get A Plot" page. There are other pending updates.
- Article on houseplant pests, by a Master Gardener, is in hand for January 29 *EP News* publication.

Garden Administration Committee – Pam reported:

- Plot status:
 - The wait list applicants have been assigned plots, including 3 of the available tall plots.
 - One more tall plot, #28, is still open.
 - To date, 59 of the 2020 gardeners have said they will return, 15 will not return, and 6 still have not responded.

- It was decided that it would be beneficial to advertise for new gardeners, via the website and both newspapers. Claire will draft an article for review.
- The 2020 Gardener Survey will be emailed by Pam as soon as convenient.

Garden Operations Committee - Floyd reported:

- Seeds are again in short supply this year, due to the continued interest in home gardening.
- Drip irrigation may not need further supplies/materials this year, but has been included in the budget estimate just in case.
- Compost suppliers will be researched to find the most economical source.
- Pest (rodent) control will begin in March or April this year, hoping this might minimize the amount and duration of the program.

Grants and Gifts Committee – Doyle reported by email:

- He has started to work on the after-action report for the AARP grant, which is due by January 31. He will request any missing information from relevant Board members.
- No thoughts as of now about seeking new grants funds this year.

Old Business:

- Records Retention Policy – Final approval was unanimous. (Motion - Mary, 2nd – Jan)
- December 2021 Garden Administration Committee Garden Policies review – Final approval was unanimous. (Motion - Howard, 2nd – Mary)
- Conflict of interest statements are outstanding from Shane and Mary. Shane will upload to Google Drive folder (under Corporate Book) once all are received.

New Business:

- Shane noted that the February agenda will include a discussion of Board membership, since January marks the half-way point of the Board year. Ideas for potential new members are requested.
- Claire will write a thank-you note to Wendy Corcoran acknowledging her consistent volunteer contributions since 2016, as she is moving from Estes Park.

The meeting was adjourned at 5:04 PM. The next meeting will be February 10, via Zoom.

Respectfully submitted,

Claire Hanson, Secretary

**Estes Valley Community Garden Board Meeting Minutes
February 10, 2021**

The meeting was called to order by the President, Shane Bristow, at 4:00 pm by Zoom.

Those in attendance were Doyle Baker, Shane Bristow, Claire Hanson, Howard Lauren, Jan Pauley, Mary Sampson, Floyd Wright. Absent: Pam Seaver

Announcements: None

Secretary's Report:

- Minutes of the January 13 monthly meeting as corrected were approved unanimously. (Motion - Jan, 2nd - Mary)

Treasurer's Report:

- The January Treasurer's Report as emailed was approved unanimously. (Motion - Claire, 2nd - Jan)
- YTD Budget report review – Questions about some of the first-level categories in the budget were discussed, and it was decided by consensus to leave them as is. There were no questions about the budgeted amounts.

Committees:

Construction Committee – Howard reported:

- The drop-rod mechanism that secures the half of the east gate is being re-designed, and should be completed once the weather improves a bit.
- The new AARP donor sign will be bolted to the shed below the current sign, and sharp-pointed screws on the other signs will be replaced with bolts to improve safety on the inside wall.
- By consensus, it was decided to designate the 2 Crossroads plots (53, 54) as experimental , with the next trial to be re-construction using a course of blocks and one course of fir boards. These will thus be slightly taller than the regular plots. Construction will be in spring 2021 so they are usable this season.

Events and Publicity Committee:

- Mary reported on planned educational programs:
 - Alison O'Connor, CSU Extension, will present "Perennial & Annual Flower Gardens for the Estes Valley", 21 April at 1 pm, via Zoom. Slides will be made available in various media.
 - Floyd will present "Successful Trees & Bushes in the Estes Valley Mountain Community", 12 May at 1 pm, in the Stanley Park Pavilion or via Zoom, depending on weather. Slides will also be available as in April.
 - Publicity for both programs will be in both newspapers, on EVCG.org, and emailed to our gardeners.
 - Orientation can be presented via Zoom with Alison's setup advice.
- Claire reported on publicity:
 - 20 January *EP News* column was "Those Pesky Houseplant Pests!, by Mary Pat Aukema, Master Gardener.

- 5 February press release to *EP News* and *Trail-Gazette* was a call for new gardeners highlighting Garden improvements completed with AARP Community Challenge Grant funding. Both papers included the 2 photos and 2 logos provided with the press release.
- 26 February *EP News* column will be on defensible space focusing on the garden and home landscape.
- Website: Jamie Murphy has completed all the updates that were requested, and has resigned as EVCG webmaster effective as soon as we can find a replacement. By consensus, it was decided to try to recruit a gardener to take over the webmaster duties. Claire will send out an email asap.

Garden Administration Committee - Claire reported:

- Plot status:
 - As of 5 February, there were 9 open plots.
 - 21 envelopes were picked up this morning from the PO box, not completely logged by the time of this meeting. 19 rental checks, 1 contract with missing check, 1 new application.
 - Estimate 3 open plots (no tall ones) will remain after this batch is processed. An updated status will be emailed to the Board later today.
 - It was reiterated that tall plots are assigned based on need rather than leaving a current gardener without physical challenges to hold a plot that is converted to tall.
- Sponsorships:
 - Currently 6 individual s have requested sponsorships, 3 for Elementary School Garden Club, 4 for Crossroads.
 - Board restated established policy that sponsorships are based on financial need, not contingent on volunteer hours or any other criteria. Financial need is indicated by gardener's request based on their income levels as specified on the Application for Garden Plot. Gardeners are not asked to provide documentation of income or need. All gardeners are expected to volunteer at least 2 hours annually, regardless of their payment status.

Garden Operations Committee:

- Floyd noted that, based on comments on the Gardener Survey, the drip output to the westernmost row of plots will be evaluated. They are farthest from the source which may affect the amount of output.
- Doyle requested that the Board consider whether changes are needed to the Garden entry requirements for the gate signs, for discussion and decision at the March meeting.

Grants and Gifts Committee: Doyle suggested we consider developing a systematic program of publicizing and funding plot scholarships. It was decided to table this until the Strategic Planning meeting in November. Publicity during the intervening months can include mention of the sponsorships, to broaden awareness in the community.

Old Business:

- Garden Policies were reviewed and updated by the Garden Administration Committee on 10 December 2020. Updates were approved by email on 23 January 2021. Updated document is posted on the website and Google Drive.

New Business:

- 2020 Annual Report was approved as emailed to the Board on 4 February. Claire will email it to all gardeners, donors and friends (i.e. past Board members). A few may need to be sent by postal mail to donors with no email address on file.

- Board member status updates and recruitment needs for 2021:
 - Shane and Floyd will be leaving the Board when their terms end in July 2021.
 - Shane will continue to help with the Crossroads cooler coordination.
 - Floyd will continue to help with water issues through the end of the 2021 gardening season.
 - We will need to recruit 2-3 new directors depending on whether we want to fill all 9 seats or stay with 8 directors. Younger gardeners would be an excellent addition to the Board.
 - Committee assignments discussion was tabled to the March meeting.

- It was decided that the Garden Administration Committee will be responsible for planning and implementing Orientation.
 - Claire will be the point person; Shane will send out the PowerPoint slides for comment/updating; Jan, Mary, Doyle and Howard will help as needed.
 - New gardeners will be asked if they prefer Zoom or a socially-distanced program. Date could be moved to later in April if we want to try for an outdoor location with better weather.

- The March meeting will be via Zoom. We will evaluate the weather and hold the April and subsequent meetings at the Stanley Park pavilion if possible.

The meeting was adjourned at 5:12 PM. The next meeting will be March 10, via Zoom.

Respectfully submitted,

Claire Hanson, Secretary

Estes Valley Community Garden Board Meeting Minutes
March 10, 2021

The meeting was called to order by the President, Shane Bristow, at 4:00 pm by Zoom.

Those in attendance were Doyle Baker, Shane Bristow, Claire Hanson, Jan Pauley, Mary Sampson, Pam Seaver. Absent: Howard Lauren, Floyd Wright.

Announcements: None

Secretary's Report:

- Minutes of the February 10 monthly meeting as emailed were approved unanimously. (Motion - Mary, 2nd - Jan)

Treasurer's Report:

- The February Treasurer's Report and the Year to Date Budget as emailed were approved unanimously. (Motion - Pam, 2nd - Jan)
- For the record, the 2021 Budget was approved by email, unanimously, on January 19-20, 2021.

Committees:

Construction Committee:

Howard reported via email that he will complete the fixes for the east gate drop rod, shed signs and door catch after this next bout of cold and wet weather.

Events and Publicity Committee:

Mary reported:

- Alison O'Connor will present an educational program on April 21. Mary is working with her to set up the Zoom structure and a practice session.
- Publicity will be planned for the program.

Claire reported:

- February 26 EP News column was "Garden and Landscape in a Time of Drought and Fire", by Susan Carter, CSU Extension Horticulture and Natural Resources Agent, Tri Rivers Area (Grand Junction.)
- March column ideas are in progress.
- Michaela Ferguson is our new webmaster. She is a returning gardener with experience building and updating websites. She completed her first round of updates within 4 hours of my sending the 6 items.

Garden Administration Committee – Pam reported:

- Plot status:
 - There are 23 new gardeners, 26%, which is about the same year to year.
 - There are 13 sponsored plots, 14%: 5 individuals, 4 Crossroads, 3 Elementary School Garden Club, 1 EVICS.
 - The 18 tall plots make up 20% of the total.
 - All plots are filled and there is no waiting list at this time.
- Orientation:
 - Dates will be Sunday, April 18, 3 – 5 pm and Tuesday, April 20, 6:30 – 8:30 pm, both live Zoom events.
 - New gardeners from both 2021 and 2020 will be strongly encouraged to attend, since there was no orientation in 2020.
 - Pam will send email "save the date" now.
 - Mary will help with Zoom setup, which can include multiple hosts (presenters), slides on screen, chat, and/or live Q&A.
 - PowerPoint slides will be sent out to those who are not able to attend.

- When weather permits, perhaps on or around May 1, a Q&A session will be held at the Garden; handouts of the slides will be available.

Garden Operations Committee – No report.

Grants and Gifts Committee:

- Doyle had nothing to report. He reminded us that Grants & Gifts will systematize the plot sponsorships program for 2022, based on outcomes from Strategic Planning discussion in November.
- Claire delivered a personal thank-you note to Estes Park Dental, Dr. Rauk, for his donation of 2 sponsorships.

Old Business:

- Committee structure was discussed.
 - Moving forward, for sustainability, there needs to be more volunteer gardener recruitment for specific tasks or teams, so the Garden is not so dependent on Board members' time and effort.
 - This will be especially important when Floyd leaves the Board and ends involvement with the water systems and operations in general, at the end of the 2021 season.
 - At orientation and other appropriate times, calls for volunteers for specific tasks or projects should take place.
- Spring Clean-Up was set for Saturday, May 1, with Sunday, May 2 as a weather alternate.
- It was decided by consensus that the current version of the entry gate signs, stating entry rules based on public health guidance from fall 2020, will be posted in both of the new sign boxes. They can be updated easily at any time. Content will be re-evaluated when gardening season gets closer.
- The Annual Report was emailed 2/13/2021 to donors, Town Trustees and former EVCG Board. A hard copy was sent to the one donor for whom we have no email address.

New Business: None

The meeting was adjourned at 5:00 PM. The next meeting will be April 14, via Zoom, unless the weather permits an outdoor meeting at the Stanley Park pavilion.

Respectfully submitted,
Claire Hanson, Secretary

Estes Valley Community Garden Board Meeting Minutes
April 14, 2021

The meeting was called to order by the President, Shane Bristow, at 4:07 pm by Zoom.

Those in attendance were Doyle Baker, Shane Bristow, Claire Hanson, Howard Lauren, Jan Pauley, Pam Seaver, Floyd Wright. Absent: Mary Sampson

Announcements :

- Howard officially gave notice that he will be leaving the Board this summer, probably in July or August, as they are moving to the Denver area. He will have limited availability for construction and maintenance projects until then. If a replacement is recruited before then, he would be ready to step down when that person became available. He and Leanne are giving up their tall plot as of today.
- Floyd noted that he will be available through early to mid-June, but not mid-June through September. He will leave the Board at the end of his term, July 2021. He will continue to check in on operations needs during June – September when he is in town.

Secretary's Report:

- Minutes of the March 10 monthly meeting as emailed were approved. (Motion - Pam, 2nd - Jan)

Treasurer's Report:

- The April Treasurer's Report as emailed was approved. (Motion - Jan, 2nd – Howard)
- YTD Budget report review – No questions or discussion.

Committees:

Construction Committee - Howard reported:

- Doyle and Howard completed reconstruction of plots 53 and 54 so they are ready to be filled with soil for use this season.
- Howard will complete reinforcing the drop rod on the east gate and fix the sharp screw points inside the shed (from the donor signs) when the weather improves again. He suggested some additional reinforcement for the gate during next winter due to the wind load on the latch bolts.
- The new donor sign for the AARP grant is permanently installed.
- Replacing the roof on the green waste shed should be done later in spring or summer, when the weather is more reliable. Shingles and plywood are needed; the other materials are in hand.

Events and Publicity Committee:

- Mary reported by email:
 - April 21, 1pm Education Program - Alison O'Connor, 'Annual & Perennial Flower Gardening in the Estes Valley', via Zoom.
 - Mary and Claire are meeting with Alison on Monday for a Zoom practice session.
 - There are 16 participants registered for the program as of April 13.
- Claire reported:
 - There was no March gardening column; for April 30 EP News the topic will be high-elevation gardening differences
 - Press release for Alison O'Connor's April 21 program was published in EP News and Trail-Gazette on April 2.
- It was decided by consensus to thank Jamie Murphy for her 4-year service as webmaster with a Kind Coffee gift card (\$25) and hand-written note. Claire will take care of getting this done.

Garden Administration Committee:

- Pam reported:
 - All plots are filled, 2 currently on waiting list.

- Orientation – All new gardeners have responded and are able to attend one of the two sessions. Quite a few returning gardeners, including some veterans, have registered. Pam will send the link out tomorrow.
- After discussion it was decided by consensus that if a returning gardener misses a deadline for contract or payment they will be asked to re-apply and will be placed at the top of the waiting list. This should be made clear in the Garden Policies.

Garden Operations Committee:

- Floyd reported:
 - Enviropest will provide the same services as last year, \$299 first visit, \$40 per follow-up. Floyd will schedule this to start as soon as possible.
 - Zack from EVRPD will help with the spring water logistics including the backflow preventer inspection or whatever the Town requires this spring. This summer John Feeney from EVRPD will take over when Zach moves to a new position with EVRPD.
 - Results of the soil sample sent to CSU for analysis should be available soon. Fertilizer is purchased and Floyd will determine the “recipe” so the individual bags can be filled before Clean-up Day or by volunteers on that day if necessary.
- It was decided by consensus to continue live-trapping but volunteers are needed to manage this task.
- Doyle requested that Floyd provide a briefing on the irrigation system including materials used, so that Doyle and the Operations Team (volunteers) can take over full management and maintenance once Floyd steps aside.
- Doyle will circulate a list of tasks for volunteers, for Clean-up Day and beyond, so we can generate interest at orientation. **[need by Sunday 4/18 noon latest, so slides can be updated for Sunday 3 pm orientation]**
- Clean-up Day will be May 1. An alternate date will be identified if needed in case of bad weather, this will be decided after May 1. Email to gardeners should go out soon, including the list of potential tasks.
- Floyd will purchase red paint with rust-inhibitor for the 3 metal benches. They were originally bright red to match the wood bench but have faded to lavender. Volunteers will paint with brushes, not spray paint.

Grants and Gifts Committee – Doyle reported no activity, none planned until there is a need for project funding.

Old Business: None

New Business:

Doyle suggested we contact the Estes Park Garden Club to ask if they might be interested in collaborating in one or more programs or other types of connections, to increase sharing of gardening knowledge and expertise in Estes Valley. Howard will contact Joan Sapp as a first step.

The meeting was adjourned at 5:14 PM. The next meeting will be Tuesday, May 11 at the Stanley Park pavilion, weather permitting. The date was changed from May 12 due to some scheduling conflicts.

Respectfully submitted,
Claire Hanson, Secretary

Estes Valley Community Garden Board Meeting Minutes
May 11, 2021

The meeting was called to order by the President, Shane Bristow, at 4:00 pm by Zoom.

Those in attendance were Doyle Baker, Shane Bristow, Claire Hanson, Howard Lauren, Jan Pauley, Mary Sampson, Pam Seaver, Floyd Wright.

Announcements: None

Secretary's Report:

- Minutes of the April 14 monthly meeting as emailed were approved unanimously. (Motion - Mary, 2nd - Jan)

Treasurer's Report:

- The May Treasurer's Report and YTD Budget as emailed were approved unanimously. (Motion - Claire, 2nd – Jan)

Committees:

Construction Committee - Howard had nothing to report.

Events and Publicity Committee:

- Mary reported:
 - April 21, 1pm Education Program - Alison O'Connor, 'Annual & Perennial Flower Gardening in the Estes Valley', via Zoom was re-scheduled to June 15 due to Mary's family medical emergency. Those who had registered were notified by email of the postponement.
 - Floyd will present "Successful Trees and Shrubs for the Estes Valley Mountain Community" via Zoom, Wednesday, May 12, 1:00 pm. As of yesterday, about 12 were registered.
- Claire reported:
 - April 30 column, "Estes Valley Gardening: We're Not in Iowa Anymore" was based on Alison's April 2018 presentation, with her review before publication. May 28 column will be based on Floyd's presentation on trees and shrubs, with his review before publication.
 - A press release will be sent to both newspapers for publication June 4, for Alison's June 15 presentation.
 - Website updates: Orientation recordings are both linked, Board Minutes are updated, several items added to the Resources page.
 - A Kind Coffee \$25 gift card and thank-you note were delivered to Jamie Murphy in appreciation of her 4 years of service as webmaster.

Garden Administration Committee – Pam reported:

- One new gardener from waiting list received a tall plot, and there are currently 3 names on the waiting list.
- Hail cloth has been ordered, free shipping and no sales tax. A message will go out to all gardeners asking them to sign up if they want to purchase hail cloth when it arrives.
- All plot numbers are in place except plot 54 as #4's are out of stock at the moment.

Garden Operations Committee:

- Floyd reported:
 - Cold weather forecast delayed the water turn-on from last week; Floyd is coordinating with John Feeney, EVRPD, for a new date which could be this week.
 - Enviropest first visit went well; the new technician is a local person who is familiar with Estes Park conditions.
 - The soil test results are not yet returned. Since there have been only minor differences in previous years the fertilizer mixture was determined based on the previous test results.

- Plan is to obtain the needed garden soil from the Salvation Army's High Peak Camp construction site as soon as the soil dries enough to move. Meanwhile, whatever remains next to and under the compost load by the west gate can be used to fill any plots that are in dire need of soil in addition to compost.
- It was suggested we schedule soil and compost delivery in the fall instead of spring, when the weather is more dependable and gardeners can prepare plots for winter with the new amendments. Agreement by consensus.
- All the scrap wood currently stored in piles by the shed and the south fence, as well as any other unwanted items that have accumulated there and in the shed are becoming unsightly and blocking pathways. By consensus, these items will be taken to the Transfer Station unless there are obviously usable items that could be given away.
- Some points to consider from questions that arose during new gardener orientation:
 - Should the emergency numbers list include an EVRPD contact for emergency water turn-off ?
 - It would be helpful to have a brief write-up of how to do the soil test and how to determine the fertilizer mixture, for Ops Team "handbook".
 - Pest identification book would be useful to own. Floyd will purchase a used copy of *Pests of the West* (W. Cranshaw, CSU Extension entomologist) that can be kept in the shed with the butterfly field guide.
 - It is important to note, when questions arise, that pest control is done only in the pathways and at the fence perimeter, not inside any plots.
 - A discussion of types of garden waste for the green waste disposal program led to decision not to change the current rule of no trash, at this time.

Grants and Gifts Committee – Doyle had nothing to report.

Old Business:

Board membership and officers for 2021-22:

- Discussion of recruiting new Directors (at least 3 are needed) brought several suggestions from both new and returning gardeners.
 - Floyd, Pam and Claire will reach out to the 5 suggested candidates to gauge their interest.
 - At a proposed "orientation/work day" sometime in June, Operations Team tasks could be presented to gardeners to recruit Team members who then might become interested in joining the Board. The same could be done for events and publicity tasks.
- Discussion of officer candidates:
 - Consensus that at least president should be a current Director.
 - Consensus that officer slate must be finalized at the June meeting, for scheduled vote at July meeting.
- Volunteer Coordinator position is not currently needed. Board can review this topic at any time.

New Business: Pam suggested another work day on May 22. It was agreed she will email the gardeners letting them know of this second opportunity to volunteer.

The meeting was adjourned at 5:15 PM. The next meeting will be June 9 at the Stanley Park pavilion, weather permitting.

Respectfully submitted,
 Claire Hanson, Secretary

Estes Valley Community Garden Board Meeting Minutes
June 9, 2021

The meeting was called to order by the President, Shane Bristow, at 4:03 pm at the Stanley Park pavilion.

Those in attendance were Doyle Baker, Shane Bristow, Claire Hanson, Howard Lauren, Jan Pauley, Mary Sampson, Floyd Wright. Absent: Pam Seaver. Visitor: Kim Muench

Announcements: Shane welcomed Kim as a visitor today. She is a prospective Board member.

Secretary's Report:

- Minutes of the May 11 monthly meeting as emailed were approved. (Motion - Mary, 2nd - Jan)

Treasurer's Report:

- The June Treasurer's Report and YTD Budget as emailed were approved. (Motion - Doyle, 2nd - Howard)

Committees:

Construction Committee:

- Howard had nothing to report.
- Doyle noted that cement blocks are not exceptionally sturdy, with a tendency to break down if heavy weights are built on them. We will need to monitor plot frame wear and tear, especially the tall plots with cedar boards which are heavier than pine/fir.

Events and Publicity Committee:

- Mary reported:
 - Floyd presented "Successful Trees and Shrubs for the Estes Park" via Zoom, Wednesday, May 12, 1:00 pm. About 18 participants were on the call.
 - Alison O'Connor's Zoom program, "Annual & Perennial Flower Gardening in the Estes Valley", was re-scheduled to June 15 due to Mary's family medical emergency. Those who had registered were notified by email of the postponement. There are currently about 40 registrants.
 - Claire reported on the monthly gardening columns in Estes Park News:
 - May 28 garden column - Floyd's excellent rewrite of his May 12 presentation on trees and shrubs.
 - June column will be based on Alison O'Connor's June 15 program on flowers.
 - July will be on safe harvesting and storage of produce, by someone from CSU Extension's Food Safety team.
- It was decided to try to schedule a Gardeners' Potluck this year, probably August or September. A reservation for the pavilion will be needed. Kim volunteered to help with planning the event.

Garden Administration Committee:

- Claire reported that the new gardener assigned to #82 mistakenly installed hail cloth and planted in #81. The 2 gardeners worked out a solution with the new gardener restoring #81 to its original status, as #81 did not want to switch. Both were gracious and cordial.
- Doyle noted that about 7 plots show no evidence of gardening as yet this season. It was decided to send a generic email to all gardeners asking them to let us know their plans. This is in keeping with the June 1 start date that is part of the Gardener Policies.

Garden Operations Committee:

- Floyd reported:
 - Water system is reliable. Drip is on every other night, but not possible to maintain a calendar due to timer imprecision. Additional 30 minutes has been added to each zone (90 minutes for 1-4 and 6, 120 minutes for 5.)

- Water was off today for a few hours due to line break at Fairgrounds. It was due to be fixed by 5 pm.
- Enviropest was scheduled today but due to backlog they re-scheduled to Monday, June 14. There are quite a few newly-emerged baby ground squirrels in the Garden this week.
- Floyd will send the CSU soil test report out to the Board. It shows good quality. Doyle suggested we consider testing a mycorrhizal treatment on a few plots, to determine if that would help free up nutrients that are present but bound by organic matter.
- Mary noted that all 4 Crossroads plots are planted and are being cared for by 4 of our gardeners.
- An offer of free llama manure from RMNP will be turned down due to the Garden policy of no manure due to weed seeds.

Grants and Gifts Committee – Doyle had nothing to report.

Old Business - Board membership and officers for 2021-22: [this section

- Shane, Floyd and Howard will be leaving the Board in July. There are 4 vacancies if we fill the 9 seats allowed by our By-laws, 3 vacancies if we continue with 8 as for the past 2 years.
- Meeting time was discussed. It may be necessary to either change to evening meetings or vary the starting time, to expand the pool to include younger gardeners who work during the day.
- After discussion, final decisions on Board and officer candidates and meeting times were tabled to the Annual meeting in July.

New Business: The 2021 Annual Meeting will take place at 5:30 PM on July 14, just prior to the July monthly meeting.

The meeting was adjourned at 4:46 PM. The next meeting will be July 14 at the Stanley Park pavilion, immediately following the Annual Meeting.

Respectfully submitted,
Claire Hanson, Secretary